To: The Rector

of the Georgian Technical University,

Mr. Davit Gurgenidze

/77 Kostava St., Tbilisi/

Administrative Complaint

I. Information about the Complainant or their Representative and the Opposing Party, as well as Persons to be Summoned to the Hearing

• Physical person:

- o Name, Surname, Patronymic
- o ID Number
- Address
- Place of Work
- o Home Phone Number, Work Phone Number
- o Mobile, Email

• Representative:

- o Name, Surname, Patronymic
- o ID Number
- o Information about the Document Confirming the Representation Authority
- o Address
- Place of Work
- o Home Phone Number, Work Phone Number
- o Mobile, Email

• Legal Entity:

- o Legal Form, Name, Identification Number
- Address, Contact Information
- o Representative: Name, Surname
- o Information about the Document Confirming the Representation Authority
- o Address, Contact Information

• Other Persons to be Summoned:

- o Name, Surname, ID Number
- Address
- Place of Work
- o Home Phone Number, Work Phone Number
- Mobile, Email

II. Specify the Structural Unit/Official of the University Whose Administrative-Legal Act or Action is Being Complained Against

• Structural Unit Name/Official's Name and Position

III. Specify the Complained Administrative-Legal Act/Action

- Requisites of the Complained Administrative-Legal Act (Number, Date, Title, Signatory's Name and Position)
- Complained Action (Action or Inaction)

Basis of the Demand (Specify the Relevant Norm of the Law or Subordinate Act Violated)

VI. Demand(s) of the Administrative Complaint

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VII. I	nformation about the Evidence
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VIII.	Motions (Proposals)
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	formation about Other Bodies Where Your Demand is Being or Has Been dered
1.	Is the case regarding this demand under consideration in any administrative body or court? • Yes/No
2.	If there is a decision on this case other than the appealed decision (attach the decision if available).
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. Dea	ndline for Submitting the Administrative Complaint
 2. 	Specify whether the administrative complaint is submitted within the deadline set by law o Yes/No If the deadline is missed, specify the reason for the delay and provide the relevant documentation.
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	her Additional Information Related to the Complaint that the Complainant lers Important
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XIV. Information about the Document Confirming the Representation Authority (if the administrative complaint is submitted through a representative)

XV.	Will	vou	need	a	transl	atoi	: for	the	oral	hearing	g of	the	com	plaint'	?
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• Yes/No

XVI. List of Documents Attached to the Administrative Complaint

Annex 1:Annex 2:Annex 3:	
Total Number of Pages:	
Name and Surname of the Signatory:	
Signature:	
Date of Completion:	

Note: Additional sheets may be used for each item, indicating the title of the item.