

To: The Rector
of the Georgian Technical University,

Mr. Davit Gurgenidze

/77 Kostava St., Tbilisi/

Administrative Complaint

I. Information about the Complainant or their Representative and the Opposing Party, as well as Persons to be Summoned to the Hearing

- **Physical person:**
 - Name, Surname, Patronymic
 - ID Number
 - Address
 - Place of Work
 - Home Phone Number, Work Phone Number
 - Mobile, Email
- **Representative:**
 - Name, Surname, Patronymic
 - ID Number
 - Information about the Document Confirming the Representation Authority
 - Address
 - Place of Work
 - Home Phone Number, Work Phone Number
 - Mobile, Email
- **Legal Entity:**
 - Legal Form, Name, Identification Number
 - Address, Contact Information
 - Representative: Name, Surname
 - Information about the Document Confirming the Representation Authority
 - Address, Contact Information
- **Other Persons to be Summoned:**
 - Name, Surname, ID Number
 - Address
 - Place of Work
 - Home Phone Number, Work Phone Number
 - Mobile, Email

X. Deadline for Submitting the Administrative Complaint

1. Specify whether the administrative complaint is submitted within the deadline set by law.
 - o Yes/No
2. If the deadline is missed, specify the reason for the delay and provide the relevant documentation.

XI. Other Additional Information Related to the Complaint that the Complainant Considers Important

XII. Do you agree that the University considers the complaint without an oral hearing?

- Yes/No

XIII. How much time do you need to justify your position at the oral hearing of the complaint?

XIV. Information about the Document Confirming the Representation Authority (if the administrative complaint is submitted through a representative)

XV. Will you need a translator for the oral hearing of the complaint?

- Yes/No

XVI. List of Documents Attached to the Administrative Complaint

- Annex 1:
- Annex 2:
- Annex 3:

Total Number of Pages: _____

Name and Surname of the Signatory:

Signature:

Date of Completion:

Note: Additional sheets may be used for each item, indicating the title of the item.