



Regulations of the Law and International Relations Faculty

Approved by the joint resolution of the Academic Council and the Representative Council (Senate) dated June 30, 2021 #01-05-17/05

CHAPTER I

General Provisions

Article 1. Scope of the Regulations

The Regulations (hereinafter "Regulations") of the **Law and International Relations Faculty** (hereinafter "Faculty") of the Georgian Technical University of (hereinafter "University") based on the Law of Georgia "On Higher Education", the charter of the university and other legal acts of the university determine the purpose, objectives, main directions of teaching (educational) and research activities, areas of competence of the faculty, structure, formation of management bodies, election of management bodies, the appointment of administrative personnel and their powers, other issues related to the functioning of the faculty.

Article 2. Status of the Faculty

1. The faculty is the leading educational unit of the university, which, under the conditions of academic freedom and institutional autonomy, develops and implements educational programs of all three levels of academic higher education (bachelor's, master's, PhD) and professional educational programs as well as scientific researches.
2. The legal status of the faculty is determined by the legislation of Georgia, the charter and regulations of the University.
3. The faculty has a seal with the name of the faculty, a logo, as well as appropriate letterheads and a stamp.
4. The full name of the faculty is Law and International Relations Faculty.
5. The address of the faculty is: Merab Kostava Street No. 77, 6st Building, 6th and 9th floors, 0171, Tbilisi, Georgia.

CHAPTER II

Mission, Goals, Tasks, and Main Directions of Activity of the Faculty

Article 3. Goals and Objectives of the Faculty

The goal of the faculty is to create appropriate conditions for teaching and research, for professional and moral development, for the compatibility of the quality of education with national and international requirements, for the possibility of education according to modern standards, for the continuous strengthening of educational programs, educational process and resources.

1. The main goals of the faculty are:
 - a) promoting the formation of Georgian and world cultural values, focusing on the ideals of democracy and humanism;
 - b) meeting the needs of higher education, professional development and retraining corresponding to the interests and abilities of a person;
 - c) realization of personal potential, development of creative abilities, training of persons competent, corresponding to modern requirements, ensuring competitiveness of persons with higher education in the internal and external labor market, offering quality higher and professional education, corresponding to the needs;
 - d) ensuring the development of the state and the viability of the higher education system itself, training and

- retraining of new scientific personnel, creating, providing and developing conditions for scientific research;
- e) implementation of joint educational programs and scientific research projects with higher education institutions of Georgia and foreign countries, as well as with independent scientific-research units in accordance with the procedure established by the legislation of Georgia;
 - f) creation of a student-centered university environment;
 - j) professional development of the staff;
 - k) protection of academic freedom;
 - g) care for personal and professional development of students and teachers;
 - h) generating and transferring knowledge, training competitive personnel;
 - i) encouraging mobility of students of faculties and teachers.

2. The main tasks of the faculty are:

- a) training of specialists with competence meeting modern requirements, competitive, highly qualified, adaptable to the requirements of the labor market and possessing relevant skills;
- b) formation of a person with civic consciousness, a bearer of democratic principles, free-thinking;
- c) training of persons with academic higher education, oriented to practical activity - bachelors;
- d) training of persons with academic higher education focused on scientific and research activities - masters and doctors.

3. The faculty is responsible for the realization of research projects, for which appropriate financial resources are permanently allocated in the budget.

4. The faculty promotes international cooperation and deepening of the internationalization process, including attraction/mobility of foreign students and staff. The university also takes care of exchange of students to participate in educational programs within the framework of existing agreements between universities of different countries.

5. The faculty carries out the elaboration and/or development of a new program in close cooperation with employers and professional associations and taking into account their recommendations, according to the rules of planning, elaboration, evaluation and development of the educational program of the university.

Article 4. Main Directions of the Faculty's Activity

The main directions of the faculty's activity are:

- a) provision of teaching and educational standards corresponding to the state and social development in the educational space of the country;
- b) highly qualified educational and research services utilizing international and national experience;
- c) training of highly qualified personnel in accordance with the development of global, regional and local trends and the aspiration to integrate Georgia into these processes;
- d) implementation of academic educational programs of bachelor's, master's and PhD studies;
- e) realization of scientific research works;
- f) cultural, sporting and creative activities for the all-round development of students;
- g) counseling activities;
- h) seminar and training activities (for students, administrative and academic staff) in order to comply with the principle of lifelong learning, as well as the improvement of knowledge and qualifications.

CHAPTER III

Structure and Management of the Faculty

Article 5 . Structure of the Faculty

1. The faculty shall consist of:
 - a) the faculty governing bodies (governing bodies);
 - b) main teaching units;
 - c) scientific research units (scientific-research institute, laboratory, clinic, program areas and others);
 - d) supporting structural units.
2. The faculty has the deliberative assembly and manager position.
3. *has been removed.*
4. Commissions (permanent and interim) are established at the faculty.
5. There is student self-government at the faculty.
6. The structure and regulations of the faculty, as well as the regulations on the structural subdivisions of the faculty are approved by the Representative Council (Senate) upon the submission of the Faculty Council.
(Resolution #01-06-0 2 /44 of the University Representative Council (Senate) of July 27, 2023)

Article 6. Faculty Governing Bodies (management entities)

1. Governing bodies (management entities) of the faculty are the faculty council, dean, and quality assurance service of the faculty.
2. The authorities of the faculty council are determined by the charter of the university and the regulations of the faculty council.
3. The election of the dean and the head of the quality assurance service of the faculty - is carried out in accordance with the rules established by the regulations "On the holding of elections of the management bodies (governing entities) of the Georgian Technical University and the Faculty" (hereinafter - the university regulations on conducting elections).

Article 7. Faculty Council

1. The representative body of the faculty is the faculty council, which includes all members of the faculty's academic staff and representatives of the students' self-government.
2. The number of representatives of the student self-government in the faculty council should be 1/3 of the full composition of the council.
3. The faculty council shall:
 - a) determines and submits to the head of the administration (Chancellor) a draft faculty budget;
 - b) elects the dean of the faculty;
 - c) on the proposal of the dean, develops and submits for approval to the academic council of the university the strategic plan for the development of the faculty, training and scientific research programs;
 - d) on the proposal of the dean, develops the faculty's structure and regulations and submits it to the university's representative council (Senate) for approval;

- e) *has been removed*;
- f) elects the head of the quality assurance service of the faculty;
- g) approves the rules of internal evaluation of research activities of an independent scientific-research unit of the faculty upon the submission of the faculty quality assurance service;
- h) creates a faculty ethics commission and approves the decisions made by the commission;
- i) carries out disciplinary proceedings against the student of the faculty;
- j) creates permanent and interim commissions of the faculty, including sectoral commissions of experts;
- k) is authorized to consider the issue of early termination of the dean's authority at the request of at least 1/3 of the members of the faculty council, on the basis of the violation of Georgian legislation by the dean, improper performance of the duties assigned to the dean and/or performance of activities unsuitable for the dean. The decision on early termination of the dean's term of office shall be made by secret vote by the majority of the members. The dean does not participate in the voting provided for in this clause. The council shall be chaired by the senior member present.
- l) in case of early termination of the dean's authority, appoint an acting dean;
- m) elects the members of the academic council and the representative council (Senate) of the university from among the academic staff within the quota determined for the faculty. The relevant elections are conducted according to the rules established by the university regulations for holding elections;
- m) makes decisions on the delegation of its own functions to the faculty deliberative assembly, except for the powers directly defined by Article 28 of the Law of Georgia "On Higher Education";
- n) in case of nomination for the position of the head of the academic department by the faculty council, hears the action plans presented by the persons to be appointed to the position of the head of the academic department of the organizational unit of the faculty and recommends the candidate selected by the majority of the votes of the attendees to the academic council of the university;
- o) exercises other powers defined by the legislation of Georgia, the university charter, these regulations, the legal acts of the university and the regulations of the faculty council.

(Resolution #01-06-02/44 of the University Representative Council (Senate) of July 27, 2023)

Article 8. Dean of the Faculty

1. The faculty is headed and represented in relations with third parties by the dean of the faculty.
2. The dean of the faculty is elected to the position by the faculty council.
3. The dean is elected for a term of four years. The same person may be elected to the position of dean only twice in a row.
4. The procedure for the registration of candidates for the position of dean of the faculty and the conduct of elections shall be determined by the university regulations on conducting elections.
5. A university faculty professor or associate professor can be elected as a dean.
6. Faculty dean:
 - a) ensures the effective course of educational and scientific activities at the faculty;
 - b) submits the faculty's strategic development plan, training and scientific research programs to the faculty council for consideration;

- c) develops and submits to the faculty council for approval of the structure and regulations of the faculty;
- d) within the scope of competence, is responsible for the implementation of the decisions of the academic council, the representative council (Senate), the faculty council, and the deliberative assembly;
- e) issues individual legal acts within his/her competence;
- f) presides at meetings of the faculty council;
- g) in accordance with the Law of Georgia "On Higher Education" and the university charter, is responsible for the targeted use of the faculty's budget;
- h) within the scope of the authority granted to him/her, represents the faculty in relations with third parties;
- i) signs agreements and memoranda on behalf of the faculty within the scope of the authority granted to him/her;
- j) exercises other powers granted by the Law of Georgia "On Higher Education", the university's charter, and legal acts of the university.

7. The dean of the faculty has two deputies in the academic field and in the field of international relations. The faculty professor or associate professor has the right to hold the position of deputy dean of the faculty.

8. The deputy dean is appointed and dismissed by the rector upon recommendation of the dean.

9. The main competence of the deputy dean in the educational field is to ensure the effective management of the educational process, monitor the activity of the faculty's educational units, fulfill the duties of the dean, and automatically fulfill the duties of the dean in the absence of an appropriate legal act to determine the successor to the dean.

10. The dean and deputy deans represent the administrative staff of the university.

11. *has been removed.*

12. Deputy dean in the field of international relations:

- a) participates in research activities of students together with the departments of the faculty;
- b) ensures the development of scientific research of the faculty, organization of implementation of research projects;
- c) ensures the involvement of young researchers and scientists to scientific activities;
- d) facilitates the development of cooperation of the faculty teaching and research staff at the national and international level;
- e) control of technical issues of doctoral students' work, coordinated cooperation with dissertation councils;
- f) informs doctoral students about scientific grant competitions;
- g) ensures the establishment of close cooperation and partnership relations with foreign universities and other international organizations;
- h) ensures the integration of students and teachers into the international educational space;
- i) ensures the membership of the faculty in international organizations;
- j) ensures the attraction/recruitment of international students;
- l) ensures the search for international grant projects and faculty involvement.

(Resolution #01-06-0 2 /44 of the University Representative Council (Senate) of July 27, 2023)

Article 9. Quality Assurance Service of the Faculty

1. In order to systematically assess the quality of educational and scientific research work at the faculty, as well as raise the qualifications of academic staff and ensure the continuous development of the quality of education, a quality assurance service is established, which operates in accordance with the Law of Georgia "On Higher Education", the legislation of Georgia, the university charter and these regulations.
2. The head of the faculty quality assurance service is elected by the faculty council for a period of 4 years.
3. The procedure of election of the head of the quality assurance service of the faculty is determined by the regulations on conducting elections at the university.
4. Quality assurance service of the faculty:
 - a) promotes high levels of teaching quality through the use of modern learning, teaching and assessment methods and the preparation of self-evaluation for the authorization/accreditation process.
 - b) systematically evaluates the course of the educational and scientific-research process at the faculty, the degree of qualification improvement of academic staff, visiting specialists and teachers staff.
 - c) establishes a close relationship and cooperates with the relevant services of higher education institutions of foreign countries, in order to perfect the transparent criteria of quality control and the methodology of their realization.
 - d) develops the rules of internal evaluation of the faculty's scientific-research activities;
 - e) monitors and evaluates the educational and research processes;
 - f) provides self-assessment of the faculty, for the authorization and accreditation process;
 - g) regularly (once a semester) reports the results of his/her work to the faculty council and deliberative assembly;
 - h) examines curricula of educational programs, modules and education courses and gives recommendations for their improvement;
 - i) exercises other powers granted by the university charter and legal acts of the university.
5. Head of the quality assurance service:
 - a) is an administrative official of the faculty;
 - b) is the chairman of the faculty commission for evaluation of educational programs, carries out general management and control of the work of this commission;
 - c) directs the activities of the faculty quality assurance service in accordance with the Charter of GTU and the Regulations of the quality assurance service and faculty;
 - d) distributes responsibilities among the employees of the faculty quality assurance service;
 - e) supervises the development of work plans of the faculty quality assurance service and their realization;
 - f) represents the quality assurance service of the faculty in relations with management bodies, faculties and other services of the university, as well as with third parties within the limits of its competence;
 - g) within the frameworks established by the Georgian legislation and the charter of the university, to fulfill the assigned functions and tasks, exercises other powers within its competence.

Article 10. Faculty Deliberative Assembly

1. The faculty deliberative assembly includes: dean (chairperson), his/her deputy, manager, heads of structural

units of the faculty, head of the quality assurance service of the faculty, representatives elected by the quota of the faculty in the management bodies of the university.

2. Faculty deliberative assembly:

- a) in accordance with Article 7, paragraph 3, subparagraph "n" of these regulations, performs any other function delegated by the faculty council: social assistance, scientific missions, awards, bonuses and others;
- b) makes decisions within its authority, as well as prepares issues and develops relevant recommendations for submission to the faculty council (for discussion).

Article 11. Faculty Manager

1. The manager's position is the position of an assistant, the authorities of which are determined by the individual administrative-legal act of the rector and these regulations.

2. The faculty manager is appointed and dismissed by the rector.

3. Manager:

- a) conducts marketing and prognostic analytical research of the labor market, on the basis of which it establishes the list of requirements for educational programs, taking into account the modern requirements of society;
- b) supervises the financial and material-technical support of the teaching-scientific activities of the faculty;
- c) in order to fulfill the strategic plan for the development of the faculty, establishes the annual plan for attracting financial and material resources and is responsible for the purposefulness and effectiveness of its implementation;
- d) together with the dean and the deliberative assembly, establishes the budget project of the faculty and submits it to the faculty council for determination;
- e) coordinates the process of students' production practice, internship and their further employment;
- f) exercises other powers defined by these regulations and legal acts of the university.

4. The manager is accountable to the rector and the faculty council.

Article 12. *has been removed*

(Resolution #01-06-02 /44 of the University Representative Council (Senate) of July 27, 2023)

CHAPTER IV

Educational and Scientific-Research Units of the Faculty

Article 13. Faculty Academic Department

1. The academic department represents the main educational structural unit of the faculty, which provides educational, methodical and scientific-research activities within the framework of the educational program(s) and/or its components.

2. In its activity the department is guided by the charter of the university, the regulations of the academic department of Georgian Technical University, these regulations and relevant legal acts.

Article 14. Department's Field of Activity, Main Tasks and Functions

1. Department:

- a) ensures the conduct of the educational process (lectures, seminars, laboratories, practical classes, etc.) in the education courses (academic higher and/or professional) of the educational program(s) belonging to the department in accordance with the syllabi and schedule;
- b) in accordance with competence, participates in the creation of new educational program(s)/education courses, modification of existing program(s) and introduction of new educational programs; facilitates cooperation of program director(s) and other management personnel with students, employers, graduates, professional associations and other interested parties, as well as program sustainability and internationalization;
- c) provides methodical provision of educational components (preparation, review, recommendation of manuals and other teaching-methodical material(s));
- d) forms and administers the academic workload of the department;
- e) before the beginning of the academic semester, summarizes the information about the employees of the department regarding the readiness to smoothly implement the educational, methodical and scientific-research works to be performed within the semester, and at the end of the semester, reviews the report on the completed works;
- f) at the end of the academic year, the quality assurance service of the faculty submits the reports reflecting the scientific and other activities of the program heads/ authors of syllabi and the department staff;
- g) ensures effective use of existing teaching methods, the introduction of new teaching methods and technologies, improvement of the educational process, and raising the quality of teaching;
- h) ensures students' involvement in scientific-research work;
- i) provides bachelor's, master's, and doctoral students with appropriate educational and/or scientific topics and supervisors;
- j) promotes professional development of personnel, for this purpose develops plans and monitors their implementation; also shares local and international experience of teachers, best practices;
- k) establishes business relations in accordance with the profile, cooperates with educational and scientific structural units of partner higher educational institutions and other relevant organizations;
- l) effectively coordinates the implementation of scientific researches, conducts scientific-methodological seminars, within the scope of its competence, gives specialist conclusions on behalf of the university under private orders, both on scientific-research works and projects;
- m) organizes the review of master's qualification and doctoral theses;
- n) registers students score-cards and transfers them to the dean's office;
- o) within the scope of competence, exercises other powers necessary for the proper functioning of the department, compatible with the legal acts in force at the university.

2. The academic council of the university decides on the creation or abolition of the department.

3. As a rule, the department consists of at least five researchers with the mandatory participation of at least one professor.

4. The department consists of academic, visiting, teaching and/or support staff.

5. The department carries out its activities in accordance with the university's strategic development and action

plans, as well as the faculty's strategic development (seven-year) plan and the department's action (three-year and one-year) plans.

6. The department must have:

- plans reflecting educational, scientific-research, methodical work, professional development of personnel and other development-oriented directions;
- educational-methodical documentation;
- minutes and protocols of the meetings;
- other documentation determined by the legal acts of the university and faculty.

7. After the expiration of the active storage period, the documentation will be transferred to the archive of the university/faculty according to the current procedure.

Article 15. Management of the Academic Department

1. The department is headed by the head of the department, who is a professor or associate professor of the same department.

2. The head of the department is appointed for a term of 4 years. The acting head of department shall be appointed as academic staff member for the remainder of his or her term of office .

3. The head of the department, as well as the acting head, cannot be a person holding an administrative position of the university or the head of another structural unit.

4. The head of the department, as well as the acting head, is appointed and dismissed by the rector based on the dean's nomination.

5. The head of the department is accountable to the rector in the manner of direct subordination, and in direct subordination to the dean and council of the faculty.

6. The head of the department convenes and conducts the meetings of the department. The meeting is authorized if at least 3/4 of the members of the department attend it. The decision is made by the majority of the listed members. Discussion of such issues, the content of which concerns the interests of other departments, takes place at the joint meeting of the departments. In individual cases, depending on the specifics of the issue, the representative/representatives of another department, faculty/university structural unit and/or other institution may be invited to the meeting with the right of deliberative vote. This is indicated in the protocol.

7. The head of the department is personally responsible for the activities of the department. He/she submits an annual report to the council(s) of the faculty(s).

8. The position of the head of the department is a position that is compatible with another position. His/her salary as the head of the department is determined by the staff schedule.

9. The grounds for dismissal of the head of the department are:

- a) personal statement;
- b) expiration of the four-year term;

10. The grounds for dismissing the head of the department are:

- a) personal statement;
- b) expiration of the four-year term;
- c) dismissal from an academic position;
- d) negative assessment of the annual report;

e) other cases specified by law.

10. The appointment of the head of the department or acting head is carried out within one month from the creation of the vacancy.

Article 16. Academic Departments of the Faculty

1. The academic departments of the Faculty are:

- a) Academic Department of Politics and International Relations (interfaculty);
- b) Academic Department of Private Law;
- c) Academic Department of Criminal Law;
- d) Academic Department of Public Law;
- e) Academic Department of Cultural Studies.

2. Within the Academic Department of Politics and International Relations (interfaculty) there is the Mikheil Muskhelishvili Diplomatic Skills Training and Practical Laboratory.

(Resolution #01-06-02 /47 of the University Representative Council (Senate) of November 26, 2021)

(Resolution #01-06-02 /47 of the University Representative Council (Senate) of September 30, 2022)

Article 17. Scientific-Research Units of the Faculty

1. Scientific-research units shall be established at the Faculty for the purpose of conducting coordinated research activities.

2. Scientific-research unit is a structural unit of the faculty.

3. The regulation on the research unit is approved by the representative council (senate) upon submission of the faculty council.

4. The scientific - research units of the faculty are:

- a) Law Clinic;
- b) Forensic Laboratory;
- c) Public Law Laboratory of an Educational and Scientific Nature;
- d) Notary Laboratory;
- e) Intellectual Property Laboratory;
- f) Institute of Politics and Law;
- g) Institute of Modern Technologies and Internet Law;
- h) Institute of International Relations;
- i) Institute of Cultural Studies;
- j) Main Institute of Management and Organization of Scientific and Innovative Research;
- m) Eugène-François Vidocq Laboratory of Investigative Activity and Personal Security.

5. In its activities, the scientific research unit is guided by the charter of the university, these regulations and its own regulations.

6. The head of the research unit shall be appointed and dismissed by the rector of the university upon recommendation of the dean of the faculty.

(Resolution #01-06-02 /48 of the University Representative Council (Senate) of September 30, 2022)

Article 18. Supporting Structural Units of the Faculty

1. Structural units supporting the faculty are established to ensure the proper functioning of the faculty.
2. Within the scope of their competence, the supporting structural units of the faculty implement the decisions made by the university administration and governing bodies, the faculty council, the deliberative assembly and the dean, develop proposals for the development of the relevant field and submit them to the dean of the faculty for consideration.
3. The supporting structural units of the faculty provide perfect and operative management of the educational and scientific process at the faculty.
4. The supporting structural units of the faculty are:
 - a) Learning Process Management Service;
 - b) Information Technology and Network Management Service.
5. The functions of the Learning Process Management service are:
 - a) implementation of the necessary procedures in accordance with the university's regulatory legal acts regarding the educational process;
 - b) preparation of administrative (financial) and academic (educational) contracts of faculty students;
 - c) conducting personal files of faculty students;
 - d) preparing drafts of relevant legal acts regarding the status of students and the educational process;
 - e) implementation of other activities necessary for the smooth running of the educational process.
6. Information Technology and Network Management Service:
 - a) keeps track of the computer equipment available at the faculty and ensures its serviceability;
 - b) provides connection of the faculty computers to the Internet network of the university;
 - c) closely cooperates with the research units of the faculty and ensures the use of computer equipment and the Internet for its employees;
 - d) in order to improve the level of knowledge of computer programs organizes courses for students and teachers.
7. The head of the service within his/her competence:
 - a) sets tasks, organizes and manages activities of the service, supervises task performance and controls priorities and deadlines;
 - b) based on the functions and competencies of the service, is responsible for the preparation and/or coordination of the drafts of relevant legal acts;
 - c) performs functions of the structural unit, and is responsible for the functions, procedures, reports, conclusions, and various acts performed by the service;
 - d) prepares and presents initiatives within the competence of the service;
 - e) is responsible for the assessment, encouragement, development, motivation, and initiation of disciplinary measures for the employees under his/her authority;
 - f) performs other functions related to the service activity under the dean's instructions.
8. Faculty positions include Student Services Administrator, Librarian, and Archivist.
9. The functions of the Student Services Administrator are:
 - a) definition of the rights and obligations defined by the current legislation and the university's regulatory legal acts regarding the educational process for students and, if necessary, the implementation of appropriate measures;

- b) implementation of appropriate measures to promote the involvement of students in local and international educational and scientific projects;
 - c) development of programs tailored to the needs of students for their personal and professional development and implementation of relevant activities (training, master class, public lecture, workshop, etc.);
 - d) relations with partner organizations and companies for the purpose of inclusion and employment of students in the student internship program;
 - e) informing students about educational and other activities taking place in the university;
 - f) implementation of other functions defined by the legal acts of the university and faculty.
10. The archivist ensures the fulfillment of measures provided for by the legislation on creation, issuance and storage of archival documents of the faculty.
11. The librarian's function is to provide appropriate services to students and staff of the faculty with library resources available at the faculty.
12. The head of the supporting structural unit is appointed and dismissed by the rector of the university.
13. The supporting structural unit is guided in its activities by the charter of the university, these regulations, its own regulations and legal acts of the university.
14. The structure and powers of the supporting structural unit are determined by the corresponding regulation, which is approved by the representative council of the university (senate) on the proposal of the faculty council.
15. The staff schedule and grading of the supporting structural unit are determined in accordance with the structure and staff list approved by the representative council (senate) of the university.

Article 19. Commissions and Collegiums

1. Commissions (permanent and interim) are established at the faculty in accordance with the legal acts of the university, including:
- a) Ethics commission of the faculty formed by the faculty council. The procedure of the work of the faculty ethics commission is determined by the code of ethics of the university;
 - b) Sectoral commission of educational and scientific literature is formed by the faculty council. regulations of the editorial and publishing council of educational and scientific literature of the university defines the rules of activity of the sectoral commission of educational and scientific literature;
 - c) Commission for evaluation and approval of scientific research projects which is formed by the dean;
 - d) Commission on the awarding of qualifications to graduates of bachelor's and education programs (qualification commission);
 - e) Examination commissions of the Master's degree program. The commissions are established by the rector's order upon recommendation of the dean of the faculty;
 - f) Dissertation thesis defense collegiums. The collegiums are established on the basis of the decision of the dissertation council of the university by the rector's order;
 - g) Faculty Attestation Commission, which is formed by the rector of the university;
 - h) Faculty Commission for the evaluation of educational programs, which is established by the order of the rector of the university.

(Resolution #01-06-02 /44 of the University Representative Council (Senate) of July 27, 2023)

CHAPTER V

Faculty Staff

Article 20. Staff Composition of the Faculty

1. The faculty has academic and administrative positions, support and teaching staff.
2. Cases of incompatibility of administrative officials, academic, teaching and support staff are determined by the legislation of Georgia, the charter of the university and administrative-legal acts of the university.
3. The rights and duties of faculty staff are determined by these regulations, job descriptions, internal legal acts of the university and the current legislation of Georgia.

Article 21. Academic Staff

1. The faculty's academic staff consists of professors, associate professors, assistant professors and assistants.
2. Professors' staff includes professors, associate professors, and assistant professor who participate in and/or lead the educational process and scientific research.
3. Under the guidance of a professor, associate professor or assistant professor, an assistant carries out seminar and research work within the current educational process at the faculty.
4. Rules for holding an academic position, rules for electing academic staff members and their rights and duties are established by the legislation of Georgia, the charter of the university and administrative-legal acts of the university.

Article 22. Administrative Staff

1. Administrative positions include the dean, the deputy dean, and the head of the quality assurance service of the faculty.
2. The procedure of election and/or appointment to administrative positions, as well as the procedure of dismissal from administrative positions shall be determined by the legislation of Georgia, the charter of the university and administrative-legal acts of the university.

Article 23. Support Staff

1. Support staff includes the staff necessary for the activities of the faculty, provided for in the staff list of the university.
2. The grounds for early dismissal of support staff shall be established by the legislation of Georgia, the charter of the university and administrative and legal acts of the university.

Article 24. Visiting Specialists and Teaching Staff

1. The faculty has the right, without holding an academic or teaching position, to invite a specialist of appropriate qualification (visiting professor and/or visiting lecturer) to participate in the educational and/or research process and/or to lead this process.
2. The teaching staff includes the head teacher and a teacher. The teaching staff has the right to conduct practical and laboratory work without holding an academic position.

CHAPTER VI

Student

Article 25. Faculty Student

1. A student of the faculty is a person enrolled in the faculty in accordance with the legislation of Georgia, the university charter and other legal acts of the university, who studies at the bachelor's, master's and PhD educational programs.
2. Prerequisites for student admission to educational programs are determined by educational programs.
3. The status of a student is terminated upon completion of the relevant educational program, as well as in the case provided for by the university's charter and code of ethics and norms of disciplinary responsibility.

Article 26. Student's Rights and Obligations

1. The student's rights and obligations are determined by the legislation of Georgia, the university's charter, other legal acts of the university and the contract between the university and the student.
2. Personal information expressed by the student in the presence of the academic staff, as well as information about his/her own views, beliefs and political views, which became known to the latter during the course of the educational process, are confidential, unless there is a student's permission or the administration's legitimate interest in protecting the safety and legal rights of others.

Article 27. Student Self-Government

1. A student self-government is formed on the basis of universal, equal, direct elections by secret ballot at the faculty, which is merged into the student self-government of the university in accordance with the Law of Georgia "On Higher Education";
2. The administration of the faculty has no right to interfere in the activities of the student self-government.

CHAPTER VII

Faculty Budget

Article 28. Faculty Income

1. The faculty budget consists of the income raised by the faculty from bachelor's, master's, and PhD programs, as well as any other income raised by the faculty and not prohibited by the legislation of Georgia, the charter of GTU and other legal acts.
2. The faculty has the right to decide the issues related to the disposal of the funds raised by the faculty and the possession and use of the property in its possession in accordance with the law of Georgia, the charter of the university and these regulations.

Article 29. Faculty Budget

1. The budget project of the faculty is drawn up by the manager in agreement with the dean and presented to the faculty council for consideration.
2. The draft budget of the faculty determined by the faculty council is submitted to the head of the university administration (chancellor) in order to be reflected in the unified budget draft of the university.
3. The head of the university administration (chancellor) includes the budget of the faculty in the unified budget and submits it to the representative council (Senate) for approval with the approval of the academic council, if the allocation of the budget of the faculty does not contradict the legislation of Georgia and the legal acts regulating the activities of the university.
4. The budget of the faculty, as part of the unified budget of the university, is approved by the representative council (Senate). The representative council (Senate) has no right to make changes to the faculty budget without agreement with the faculty.

CHAPTER VIII

Transitional and Final Provisions

Article 30. Reorganization and Liquidation of the Faculty

Reorganization and liquidation of the faculty are carried out in accordance with the charter of the university and in compliance with the legislation.

Article 31. The procedure for Making Changes and Additions to the Faculty's Charter

Amendments and additions to the faculty's charter are made in the same way as the procedure for developing and approving the faculty's charter.

Article 32. Implementation of the Regulation

The regulations enter into force in accordance with the decision made by the Representative Council (Senate) on its approval.