

Legal Entity of Public Law – Georgian Technical University.
International Design School.
Freehand and Technical Drawing Interview

Provision

Article 1. Scope of regulation

1. The provision regulates - the rules and conditions of conducting the interview in Freehand and Technical drawing at the International Design School of Legal Entity of Public Law – Georgian Technical University (hereinafter - GTU);
2. The legal bases of this provision are the Law of Georgia "On Higher Education", individual-administrative and other normative acts issued by the Rector of GTU.

Article 2. Definitions of Terms

The terms used for this provision have the following meaning:

- a. Interview in Freehand and Technical drawing - a mandatory procedure for obtaining the right to study in the English-language undergraduate educational programs at the International Design School of GTU, which is conducted before the unified national exams and applies to the entrants - both, citizens of Georgia or foreign countries, as well as to students, who wish to enroll in this program on a mobility basis.
- b. Freehand and Technical Drawing Commission (hereinafter - Commission) - Responsible body for the organizational side of the interview in Freehand and Technical drawing at the GTU.
- c. Claim commission –temporary body to review the claims.
- d. Chairperson of Freehand and Technical Drawing commission - a person supervising the process of conducting the interview (so called "creative tour") in GTU.
- e. Freehand and Technical Drawing commission members - interviewers Experts / specialists assessing the presented works.
- f. Secretary of the Commission - a person who performs the registration of entrants/students seeking mobility and helps the Commission to resolve technical issues raised during the interview process.
- g. An applicant –the person having complete general education and possessing appropriate document certifying complete secondary or equivalent education, issued in Georgia or abroad, and recognized by the Education Quality Enhancement National Center of Georgia, who intends to continue studies in bachelor’s English-language educational program “Architecture” at the International Design School of GTU.

- h. Mobility student - Student of any accredited higher education institution of Georgia or abroad, who wishes to continue studies at the first level of higher education on the above-mentioned program at the International Design School of GTU, registered on the electronic portal of Education Quality Enhancement National Center, and applying to GTU with the relevant application and attached documentation.

Article 3. Administration of the Interview Process in Freehand and Technical drawing

1. For the purpose of conducting interviews in Freehand and Technical drawing on the basis of an individual administrative-legal act of the Rector of GTU, the commission in Freehand and Technical drawing is created and the chairperson, members, and the secretary are appointed.
2. Commission in Freehand and Technical drawing consists of the chairman and no less than 5 members.
3. During the interview process, the GTU is responsible for its high-quality organization, fair assessment of the works presented by the entrants, and timely delivery of the final assessment results (Passed Test-Failed Test) to the entity responsible for conducting the unified national exams - the National Examination Center

Article 4. Rule of enrollment in International Design School for entrants, mobility students and citizens of foreign countries

A) For entrants

1. Enrollment of entrants at GTU International Design School shall be enacted by the "Mixed Rule" envisaged by subparagraph "b" of paragraph 3 of article 8 of the Order № 122, of Minister of Education and Science of Georgia, dated March 27, 2005, which envisages the enrollment of entrants / mobility students as a result of interview and the unified national examinations, by the ratio of ranged points.
2. In order to continue studying at English-language undergraduate educational programs at International Design School of GTU, entrants participate in unified national exams and pass the subjects, the list of which is given in the annual guide for entrants issued by the National Center for Assessment and Examination. www.naec.ge
3. According to the results of the interview in Freehand and Technical drawing (Passed Test-Failed Test) the competence of the entrants in the relevant subjects is determined, which, together with the results of the three mandatory subjects stipulated by the regulations of the unified national examinations, reveals the list of those entrants who have obtained the right to continue their studies at the appropriate program of the International Design School.

B) For mobility students

1. Students who has registered on the electronic portal of the National Center for the Education Quality Enhancement and bring the relevant application and attached documents to the GTU have the right to enroll in the International Design School of GTU on the basis of rules of mobility
2. Students willing to be enrolled in the International Design School according to the

provision of the GTU are obliged to pass interviews in Freehand and Technical drawing. In case, the mobility student has successfully completed a creative tour in other higher education institutions, he is not required to pass interview, and enrollment in GTU takes place after determining the compliance of the educational program completed by him with the educational program of GTU.

3. If the number of entrants for mobility in the International Design School exceeds the number of registered places, the student whose results of the unified national exams are higher than the corresponding results of other mobility entrants will be admitted.

C) For foreign nationalities

Study at the first level of the program of International Design School at GTU is permissible without passing the unified national exams according to the regulations established by the Ministry of Education and Science of Georgia:

1. A citizen of a foreign country or an applicant without citizenship, who has received full general or equivalent education in a foreign country, but at least as a result of the duration established by the Law of Georgia on General Education;
2. A citizen of a foreign country or a student without citizenship studying in higher education institution in a foreign country which is recognized in accordance with the laws of that country;
3. For individuals who successfully pass interviews in Freehand and Technical Drawing and overcome the minimum level of competence.

Article 5. Form and evaluation system of interviewing in the Freehand and Technical Drawing

1. Interview in freehand drawing aims at examining the skills and the ability to perform the given object graphically. A student who is interested in participating in the interview is obliged to submit to the Commission at least 5 graphic drawings of geometric figures (cube, sphere, pyramid, cone, parallelepiped, cylinder or other) performed on white paper (see sample attachment N1), and in the presence of the members of the commission to perform a small fragment of one of the presented works.
2. Interview in Technical Drawing aims to reveal the applicant's skills of performing geometrical details graphically (according to the front and top view of the detail to construct side view and axonometric with quarter section. Student / Mobility student is obliged to submit to the Commission a minimum of 5 drawings performed on white paper in black pencil (see sample attachment N2), and give the correct answers to the questions asked by the members of the Commission concerning the drawings.
3. Interviews can be successfully completed by the student/mobility student who will submit to the examination commission the minimum (5-5) of freehand and Technical drawings and perform the activities envisaged in paragraph 2 of Article 5.
4. The interview will be considered unsuccessful if the applicant/mobility student will fail to comply with the requirements set out in Article 5 paragraph 3.
5. In case of getting a negative evaluation in the interview the entrant is entitled to take part in the unified national exams, though the entrant will not be enrolled in the bachelor's English-language educational program of the International Design School .
6. The works presented at the interview remain under the control of the commission and are kept in

the archive.

7. Interview in Freehand and Technical Drawing is free for the entrants.

Article 6. Registration of Entrants in GTU

1. For the registration the entrant is obliged to present to the GTU commission the ID card and its copy to participate in the interview in freehand and technical drawing.

2. The Secretary of the Commission shall retain a copy of the Identity Card, and its data (surname, personal name, and personal number) shall be reflected in the documentation presented by the GTU to the National Examination Center.

3. The schedule for the interview in Freehand and Technical Drawing is approved by the administrative-legal act issued by the Rector of GTU upon the nomination of the dean of International Design School.

4. The rules of conducting the interview (the above provision) will be posted on the web Site of GTU and International Design School.

Article 7. Publication of interview results

1. Freehand and Technical Drawing Interview Commission immediately publishes the results of interview, signed by the commission chairman, in written form in the building of GTU, adjacent to the International Design School, at least in three places. This information will be posted the same day on the websites of International Design School <https://gtu.ge/ids-en>;

2. Claim applications related to the results of the interview are accepted until 14:00 of the next working day after the end of the time period specified for the interview. Afterwards the Claim commission will start reviewing them.

3. In case of changing the assessment of the interview on the basis of the claim application the final results will be defined and posted the same day on the website of GTU and International Design School and the places the previous results were published.

Article 8. Rights and Responsibilities of entrants and mobility Students

Entrants/Mobility students are obliged to:

- a. Attend the interview in Freehand and Technical Drawing within the specified period of time determined by the order of Rector of GTU.
- b. The entrants should have the documents listed in articles 5 and 6 of this provision.
- c. Submit the works to the Chairperson of the commission or Commission members after the end of the interview.

Article 9. Documents reflecting the results of GTU painting and drawing interviews

1. After the completion of the work of the Interview Commission in Freehand and Technical Drawing, the Chairperson of the Commission shall submit to the Rector of GTU on the second working day the list of entrants participating in the interview with the indication of final results (Pass test / Fail test). Then the documentation will be sent to the National Examinations Center.

2. The enrollment of the student in a higher education institution is made in accordance with the applicable legislation.

Attachment N5



