

Georgian Technical University Academic Staff Affiliation Rules

Chapter I Scope of Regulations

1. These Rules govern the Georgian Technical University (hereinafter - GTU) academic staff affiliation terms and conditions, and establish the rights and duties of the academic staff as well as the University in relation to the affiliation.

2. The procedures established by these Rules are transparent and the information concerning each of its stages is open, accessible, and easy to understand for the public at large.

Chapter II Terms and Definitions

The terms used in these Rules have the following meanings:

a) Affiliation – for the purposes of these rules, affiliation is a written agreement (affiliation agreement) between the Georgian Technical University (hereinafter referred to as GTU) and a person holding an academic position, by which each person holding an academic position determines his/her affiliation only with the GTU, participates in the community development and knowledge sharing processes on behalf of the GTU and:

- carries out basic educational, research/scientific activities at the GTU, and the research outcomes are regarded as GTU findings;
- is actively involved in the decision-making processes regarding educational, research and other key issues at the GTU;
- is actively involved in student counseling and academic/scientific management processes;

b) Affiliated academic staff – a person holding an academic position, and has signed a written affiliation agreement with the GTU;

c) Affiliation agreement – a written agreement signed between the GTU and a person holding an academic position at the University which defines the rights and duties of the parties in matters related to the affiliation;

d) HEI - higher educational institution.

Chapter III
Affiliation Procedures and Conditions

1. A person who wins the competition for an academic position, and who at the same time holds an academic position at another HEI, is obliged to conclude an affiliation agreement with the GTU before signing an employment contract (see the Appendix);

2. A person holding an academic position at the GTU, and who wins a competition announced for an academic position at another HEI, is obliged to conclude an affiliation agreement with GTU (see the Appendix);

3. A person holding an academic position at the GTU, who has an academic or study load in another educational institution, is obliged to submit before the start of each academic year (also, at any time when the load increases, within one week of such change) information on the amount of academic load, including, on the supervision of master's and doctoral students;

4. Violation of the requirements of these rules automatically leads to the termination of the employment contract.

Chapter IV
Transitional Provisions

1. A person holding an academic position at the GTU, whose term of office does not expire before the beginning of the 2017/2018 academic year, must conclude an affiliation agreement with the GTU by September 16, 2017 (see the Appendix);

2. At present, the person specified in the first paragraph of this Article is exempted from concluding the affiliation agreement with the GTU, if he/she has fulfilled the duty mentioned in subparagraph 4 of paragraph 2 of Article 2 of the employment contract concluded before the approval of these Rules, upon which an affiliation agreement with another HEI was concluded. This person is obliged to submit a certified copy of the said agreement by September 16, 2017.