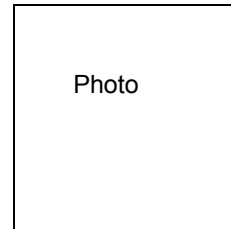


**MINISTRY OF FOREIGN AFFAIRS
DEPARTMENT OF CULTURAL, EDUCATIONAL AND SCIENTIFIC RELATIONS**

APPLICATION FORM FOR SCHOLARSHIPS IN ROMANIA

(to be filled in capital letters)



ACADEMIC YEAR 2009/2010

SCHOLARSHIP TYPE:

- Bachelor's degree studies
- Specialization courses
- Master studies
- PhD studies

OPTIONS FOR UNIVERSITIES

Please, indicate two options for two Romanian universities (also, please read carefully the point III on the last page of the application form): (city/ university/ faculty/ specialization profile)

...../...../...../.....
...../...../...../.....

APPLICANT'S IDENTITY

Surname:	
Maiden name:	
Name:	
Gender:	M <input type="checkbox"/> F <input type="checkbox"/>
Marital status:	Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/>
Nationality	Date of birth
Place of birth (city, department, country)	
Address: (permanent address)	
Postcode:	City: Country:
Telephone:	Fax: E-mail:

Contact person: Name

Address:

Telephone: Fax: E-mail:

Knowledge of languages: Romanian level.....

English level

Others level

The working language while studying in Romania:

Romanian English other (please, mention.....)

I would like to attend Romanian classes before the beginning of my study in Romania:

Yes No

EDUCATIONAL BACKGROUND

Type of studies	Education Institution	Period	Diplomas	Results, on academic years
Under graduate studies				
University studies (please, detail on academic years)				
Post university studies (please, detail on academic years)				

Professional experience until the present moment (jobs, position, field of work):

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

Other scholarships and specialization trainings:

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

Applicant's motivation

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

Project's description (only for those students who apply for a Master/ PhD programme)

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

Scientific activity (research projects, publications – relevant for this field of study):

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

I. The application file to be transmitted to the Ministry of Foreign Affairs (MAE) – Department of Cultural, Educational and scientific Relations (DRCES)

Content:

1. Cover letter issued by the diplomatic mission of the country of origin accredited to Bucharest or of the Romanian Embassy in the respective country, containing the following: Specification the scholarship scheme to which the candidate applies, i.e. "scholarships offered by the Romanian state through MAE"; The candidate's full name; Comments on the candidate or his/her activity if the case may be; A list of all documents contained in the file.

2. The document attesting the last cycle of education graduated (graduation diploma), in authorized copy and authorized translation. In case the candidate is still enrolled in the last year of pre-university studies, the file must contain a certificate and its authorized translation, stating that the respective candidate will have the graduation exam at the end of the 2008-2009 school year, specifying the date when the diploma is issued. The candidate must pledge that until 1st of September 2009, in case the file is selected, he /she will present to the diplomatic mission the confirmation that he/she will use the scholarship, the authorized copy of the graduation diploma and its authorized translation, or as the case may be, the copy of the certificate attesting that he/she has graduated, mentioning the date the diploma is issued (the original diploma or the original certificate will have to be produced together with all original documents when the candidate enrolls personally in the Romanian system of education).

3. Diploma supplement transcript for the graduated studies (authorized copy and authorized translation): - The graduates of the pre-university system who will chose to study in the Romanian university system will have to produce the authorized copy of the diploma supplement transcript of the last school cycle, i.e. high school or the equivalent thereof. The candidate in the last year of study will produce the transcript of the previous years and for the first part of the 2008-2009 school year. The candidates requiring equivalation of partial studies and the continuation of studies in Romania, the diploma supplement transcript must be accompanied by the authorized copy of the curricula and its authorized translation for the partial studies. The under and post graduated candidates requiring post graduate studies must necessarily produce authorized copies of study documents at all university levels, diploma supplement transcripts included.

4. Birth certificate, authorized copy and authorized translation;

5. Passport, authorized copy;

6. Medical certificate attesting that the candidate does not suffer from transmissible diseases or other illnesses incompatible with the future profession.

7. MAE application form for a scholarship to study in Romania, dully filled in;

8. MECT application form for the letter of acceptance to study in Romania. In case the applicant's file is selected by the MAE and the MECT boards, MECT issues the letter of acceptance to study in the Romanian system of education, based on this application form filled in personally. The letter of acceptance is sent to the candidate through MAE/DRCES and is needed for registering at the university and for getting the long stay visa.

9. The candidate's CV

10. 4 recent photographs

The candidates will submit the file in two copies: one containing the authorized copies and the authorized translations of the above documents, and the second containing the simple copies of the documents in the first file.

II. The procedure for the approval of the application file:

- The candidates will submit the COMPLETE files *only* to the diplomatic missions of Romania abroad or to the diplomatic missions of their countries of origin accredited to Bucharest. For the files selection in MAE and MECT Commissions, the first copy of the candidate's file contains authorized copies of the original documents and, if the documents are not in English or in French languages, the authorized translations in one of the following languages: Romanian, English or French. The second file contains simple copies of the documents in the first file. The Romanian universities require presenting, when registering for studies, the file of documents in original, authorized copies and authorized translations in Romanian languages. The incomplete files or directly submitted ones by the candidate will be rejected.

- Application files for 2009-2010 MAE scholarships must be registered at DRCES/MAE no later than 15 April 2009, irrespective of the diplomatic mission of origin.

- The files of the candidates selected by the MAE board will be sent to the selection MECT board. After its own analysis and selection, this board will issue "the letter of acceptance to study in Romania". This document is necessary to get the study visa and to enroll at the chosen faculty (the original document).
- The candidate will receive the original letter of acceptance to studying Romania, from the diplomatic mission that submitted the file to MAE/DRCES the latest 1 July, 2009.
- Until 1st of September 2009, the diplomatic missions that sent out the candidates' application files have to send to DRCES (by fax or email): a) - the confirmation of each candidate's decision to use the scholarship granted by the Romanian state through MAE for which he or she has applied; b)- where applicable, the copy or the authorized copy of the (high school or university) graduation diploma or of the certificate attesting that the applicant has graduated the respective education cycle, mentioning the date when the proper graduation diploma is issued. In case the diplomatic mission does not send out the applicant's confirmation, the graduation diploma or the certificate specified above, the file is considered incomplete and the scholarship is taken as refused and is automatically granted to the first candidate on the waiting list.
- Until 1st of October 2009, the admitted candidates must come in person to the Romanian Ministry of Education, Research and Youth, Department of International Relations and European Affairs (str. Spiru Haret, nr. 12, room 1) to register personally to study in the Romanian system of education. They will have to present a file with all original documents (whose copies they sent in their application files) and the letter of acceptance to study in the original. The scholarship holders will present to the secretariat of the faculty that accepted them the same original documents with authorized copies, the authorized translations in Romanian language and the order to register issued by the MECT
- DRCES does not assume the responsibility for incorrect filling of the forms, incomplete fills, or returning the candidates' files and applications.

III. Additional information:

Signing the present form, the applicant assumes the responsibility:

- To provide correct and up to date contact details, necessary for a usual communication with the applicant;
- To fill in all the headings from the application form. The unfilled or incorrect headings entitle the Commissions to consider that file as disqualified.
- If the applicant mention only one instead of two options of Romanian universities, and this one is unavailable, MECT would assign another possibility according to the requested profile and the available places within the Romanian higher education system. Receiving the letter of acceptance to studies with the new repartition, the applicant might accept the scholarship or might reject it, and can continue his studies in Romania on his own account.
- If until September 1st, 2009 the selected applicant does not accept the scholarship or, in the case of the applicant in the last year of secondary studies, the candidate fails to present the authenticated copy of the diploma, or of the certificate/receipt of the level of the studies being undergone, MECT is entitled to consider the file rejected and the scholarship will be offered to the first candidate on the supplementary list.

APPLICANT'S DECLARATION

I, the undersigned,

.....,

Declare on my own responsibility that:

- the information in this file is correct and complete;
- during the scholarship period, I will observe the Romanian legislation in force;
- I will respect the deadlines and application procedures, knowing that their infringement may lead to the rejection of the file;
- I take note of the conditions for obtaining a scholarship in Romania and I will respect them.

Date and place

Signature: